

Junior Warden Report

February 2023

The following are Junior Warden activities and accomplishments since the January 2023 Vestry meeting:

- Sent a letter on ASEC letterhead to the owner of the adjacent property advising of the upcoming repair by Ceresville Masonry of St. Mary's wall
- Followed up with S&K Roofing (the company that performed the most recent roof work) and established a date for repair of wind damage to the Historic Church roof
- Provided authorization to Bartlett Tree Experts for proposed maintenance of the trees and shrubbery on ASEC property
- Further coordinated with Rotary regarding purchase of hearing assistance equipment for the Great Hall, and executed a purchase order for the equipment specified
- Restored the Receptionist's computer to operational condition
- Called and chaired a meeting of the Buildings & Grounds Committee on February 6; minutes are on Trello
- Attended the Executive Committee meeting on February 15
- Invited the B&G Committee to attend the vulnerability assessment walk through with the Frederick City Police on Monday, March 6, 2023

Mark Walker
Junior Warden