

ALL SAINTS' VESTRY MINUTES

Location: All Saints' Episcopal Church, Frederick MD

Date: November 29, 2022
7:14 P.M.

Chair: Rev. Amy Richter, Interim Rector

Present: Jill Browning, Scarlett Gibb, Dan Huebner, Michael King, Lorraine Kituri, Sharon O'Rear, Rev. Joe Pagano, Hilary Pettigrew, Rachel Querry, Angie Richards, Rev. Amy Richter, Roseann Russo, Toni Serini, Mark Walker

Absent/Excused: Waymon Wright

Opening Prayer: Joe Pagano

Vestry and Stewardship Reporting to Parish: Jill at 8 a.m. service, Michael at 10 p.m. service.

Spirit Tracker: Jill Browning will be our spirit tracker for tonight. The spirit tracker works to reflect on 3 levels: 1) what I am sensing in myself, 2) what I am sensing all of us sharing, 3) what are you sensing in the conversation and how this is part of our vision or moving in a new direction.

2023 Budget Approval and Review [Sharon O'Rear]:

Forecasted budget is available on Trello. After personnel the largest expense are for the building. Some savings will be coming from snow removal process and pest control being renegotiated.

See summary on Trello. Met with all ministry leaders to find cost cutting expenses. Formation – kept the same for now. The Cramer gift has been given for funding of youth programs. \$330,000 pledged at this time. \$350,000 is a good estimate.

There is a desire to capture the amount of giving down through tangibles in Outreach.

Line item for an audit is missing from General Administrative but is noted at the bottom of the budget. The recommendation is that an outside audit will cost \$20,000 and will be more with Cornerstone assistance. It was recommended that we have an outside "process" audit, so that they will not pull all the data but check that we are internally checking and balancing.

An outside audit will give us a clean slate feeling. A 2019 audit was completed internally.

Action Item: Pull the 2019 audit and distribute a copy.

An extensive conversation was held. The final thought was trust may be forged by doing outside audit allowing for more pledging.

It was decided to include in budget for 2023 amount of \$20,000 for an external forensic audit. Will be receiving some funds from trusts (Nancy Frank). Not designated.

Motion made by Michael King to accept budget as presented, Dan Huebner Seconded. One abstention. All approved.

Approval of Vestry Nominating Committee: The nomination committee is Rosie Russo Dan Huebner John Aulls Don Orcutt and Linda Proctor. Motion made by Toni Serini to approve the above committee, Seconded by Rachel Querry, unanimously approved.

Motion to was made by Toni Serini to waive the by-law requirement to allow for nomination committee to be selected in less than 3 full months prior to annual. Motion seconded by Michael King. Unanimously approved.

Setting date for 2023 Annual Meeting: Sunday February 12, 2023

St Mary's Chapter Candlemas Fundraiser Report: Motion to approve the fundraiser was made by Lorraine Kituri, seconded by Hiliary Pettigrew, it was unanimously approved

Approval to receive Randle memorial gift to be used toward the hiring of a Christian Formation Coordinator (see October vestry minutes draft): This would give us \$10,000 towards the Christian Education Director. Motion was made by Hiliary Pettigrew to approval receipt of the memorial gift and seconded by Angie Richardson, it was unanimously approved.

Columbarium Request (Jill): Nancy MacArthur would like to have a space in the columbarium. Parishioners would like to pay the cost of this. The cost is \$600 and if we waive the \$950 profit and accepting a donation of \$600. Rachel Querry motioned we waive the profit and accept the donation of \$600 for this space. Hiliary Pettigrew seconded. Approved unanimously.

October Consent Agenda – Motion by Toni Serini to approve, seconded by Rachel Querry, motion was approved

November Consent Agenda – Motion by Angie Richardson to approve, seconded by Lorraine Kituri, motion was approved.

Definition was requested regarding parish Chancellor, which is a lawyer for the parish to advise in legal matters.

Budget and Finance Review [Sharon] – Everything looks good right now. See reports on Trello

Question: Fees what those for? Answer: Morgan Stanley Mutual Fund fees. The investment committee is reviewing these.

Vestry Action Items:

Pull the 2019 audit and distribute a copy.
Vestry send thank you notes and make phone calls for stewardship.
Thursday getting ahead meal please sign up.
December 26th will need volunteers

Spirit Tracker: Started out with joyous celebration and sharing and good energy to start. Budget hot topic was audit. Feel like the environment has been lower energy. Maybe more focused. Lots of positive feeling around stewardship and thankful for Rachael and Sharon for budget.

Closing Prayer: Rosie read by Jill

Adjourned: 9:09 p.m.